

**Ford's Colony Homeowners Association
Disclosure Package Request Form**

Email: admin@fchoa.net or Fax 757-258-4065

***You will receive a written confirmation of request received within 24 business hours. If you do not get a confirmation within a timely manner, call the office and we will assist you right away.**

DATE: _____

LOT: _____ SECTION: _____ (leave blank if you do not know it)

PROPERTY ADDRESS: _____ VACANT LOT: YES /NO

CURRENT OWNER'S NAME: _____

WAS A COURTESY PRE- INSPECTION REQUESTED/PERFORMED? Yes _____ NO _____

PAPER DOCUMENTS: EXPEDITE: YES NO

PICK UP: _____ OR MAIL: _____

MAILING ADDRESS TO MAIL DOCUMENTS: _____

CONTACT NAME FOR PICKING UP: _____

PHONE NUMBER: _____

EMAIL DOCUMENTS: EXPEDITE: YES NO

EMAIL ADDRESSES TO SEND*:

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | |

*You may send the documents up to five (5) recipients. It is our policy that both the Seller and the Purchaser be represented on the receiving end of these documents.

HOW WILL DOCUMENTS BE PAID?

WHEN PICKED UP: AT CLOSING: CLOSING DATE: _____/_____/20_____

CLOSING ATTORNEY'S NAME: _____

ATTORNEY'S PHONE NUMBER: _____

ATTORNEY'S ADDRESS: _____

ATTORNEY'S EMAIL: _____

SIGNATURE: _____